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COASTAL DEVELOPMENT PERMIT APPLICATION INSTRUCTIONS

A completed application includes the APPLICATION FOR COASTAL DEVELOPMENT PERMIT, the appendices to the application, and **Required Attachments**.

- Please answer all questions. If a question is not applicable to your project, indicate "N.A."
- Refer to Section IV of the APPLICATION for a list of **Required Attachments**.
- Incomplete applications will not be accepted for filing.
- All exhibits must be legible.

The following checklist is provided for the convenience of applicants in gathering necessary application materials; it is not a complete statement of filing requirements.

Application Checklist

Proof of applicant's interest in the property

Assessor's parcel map(s) showing the proposed development site and all adjacent properties within 100 feet of the property boundary.

Stamped envelopes (*no postage meter please*) addressed to neighboring property owners and occupants and other interested parties *and* a list of the same.

Vicinity Map

Two sets of project plan(s), site plan(s), and applicable other plans.

Copy of any environmental documents (DRAFT AND FINAL EIRs, EISs, NEGATIVE DECLARATION) if prepared for the project and any comments and responses.

Verification of all other permits, permissions or approvals applied for or granted by public agencies.

Copy of geology or soils report (if necessary).

Complete Section A of *Local Agency Review Form*.

RETAIN *Declaration of Posting*, complete and return when site has been posted.

Have you and the agent (if appropriate) signed the application at the appropriate lines in Sections VII and VIII?

Section	Item
IV	1
IV	2
IV	4, 5
IV	6
IV	7
IV	9
IV	10
IV	11
Appendix A	
Appendix C	

# APPLICATION FOR COASTAL DEVELOPMENT PERMIT

## SECTION I. APPLICANT

1. Name, mailing address, and telephone number of all applicants.

Marcel Porras, Chief Sustainability Officer, Los Angeles Department of Transportation  
 100 South Main Street, Los Angeles, CA 90012

(213) 972-8434

*(Area code/daytime phone number)*

2. Name, mailing address and telephone number of applicant's representatives, if any. Please include all representatives who will communicate on behalf of the applicant or the applicant's business partners, for compensation, with the City Engineer or the staff. (It is the applicant's responsibility to update this list, as appropriate, including after the application is accepted for filing. Failure to provide this information prior to communication with the City Engineer or staff may result in denial of the permit or criminal penalties.)

Eric Houston, LA METRO, Senior Manager Transportation Planning (213) 922-4063

DeJanea Williams, LADOT, Transportation Planning Program Manager, (661) 934-1871

Hannah Levien, Council District 11 Senior Field Deputy, (310) 575-8461

*(Area code/daytime phone number)*

## SECTION II. PROPOSED DEVELOPMENT

Please answer all questions. Where questions do not apply to your project (for instance, project height for a land division), indicate **Not Applicable** or **N.A.**

1. Project Location. Include street address, city, and/or county. If there is no street address, include other description such as nearest cross streets.

West Side of Ocean Front Walk/ North of Park Avenue  
 West Side of Ocean Front Walk/ South of 30th Avenue

*Number* *street*

*City* *county*

Assessor's Parcel Number(s) (obtainable from tax bill or County Assessor):

N/A

<p><i>FOR OFFICE USE ONLY</i></p>   <p style="text-align: center;">APPLICATION NUMBER</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">RECEIVED</td> <td style="width: 50%; border-bottom: 1px solid black;"></td> </tr> <tr> <td>FILED</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>FEE</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>DATE PAID</td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>	RECEIVED		FILED		FEE		DATE PAID	
RECEIVED									
FILED									
FEE									
DATE PAID									

2. Describe the proposed development in detail. Include secondary improvements such as grading, septic tanks, water wells, roads, driveways, outbuildings, fences, etc. (Attach additional sheets as necessary.)

**Metro Bike Share Expansion to Westside**

Proposed stations in the coastal zone in Venice are part of Metro's county-wide bike share system providing shared bicycles, an active transit system that provides increased access for residents, visitors, and employees to get to/from destinations in Westside Los Angeles and connect with other existing and future communities with Metro Bike Share stations. Stations in the Westside are part of Phase I expansion of the existing Metro Bike Share system in Downtown Los Angeles and Venice; we are currently in Phase III. Stations consist of bicycle docks mounted on steel plates and one payment kiosk per station. The kiosk includes solar panels, a map, and use information; no utility connections are required.

Stations do not require any drilling or other means of attachment to a surface; stations are set on the ground and, due to their weight, cannot be moved or tampered without specialized equipment. These particular bike share stations will be installed on the sand but on top of plastic tile pads. Metro has contracted with an operator (Bicycle Transit), which will be responsible for maintaining the bikes and stations, including cleanliness of the area around each station and repair and balancing of bikes so that they are in good condition and available for public access at all times.

No advertising is permitted on any stationary part of the stations. The number of racks in each station will vary based on availability of suitable area and system demand.

Attached to this application is a system map for the locations located in the West Side (inside and outside of the coastal zone), as well as stations on Metro property at the Metro is requesting approval for additional locations in the event that stations need to be relocated, such as because of low ridership. Metro is requesting approval of all submitted stations in the coastal zone so that the bike share system can best serve the community.

a. If multi-family residential, state: N/A

Number of units			Number of bedrooms per unit (both existing and proposed)	Type of ownership proposed
Existing units	Proposed new units	Net number of units on completion of project		<input type="checkbox"/> rental <input type="checkbox"/> condominium <input type="checkbox"/> stock cooperative <input type="checkbox"/> time share <input type="checkbox"/> other _____
N/A	N/A	N/A	N/A	

b. If land division or lot line adjustment, indicate:

Number of lots			Size of lots to be created (indicate <i>net</i> or <i>gross</i> acreage)	
Existing Lots	Proposed new lots	Net number of lots on completion of project	Existing	Proposed
N/A	N/A	N/A	N/A	N/A

3. Estimated cost of development (not including cost of land) N/A

4. Project height: 11'9"  
 Maximum height of structure (ft.) \_\_\_\_\_

- above existing (natural) grade \_\_\_\_\_
- above finished grade \_\_\_\_\_
- as measured from centerline of frontage road \_\_\_\_\_

5 Total number of floors in structure, including subterranean floors, lofts, and mezzanines:

N/A

6. Gross floor area excluding parking (sq.ft.)

N/A

Gross floor area including covered parking and accessory buildings (sq.ft.)

7. Lot area (within property lines) (sq.ft. or acre)

N/A

<i>Lot coverage</i>	<i>Existing (sq.ft. or acre)</i>	<i>New proposed (sq.ft. or acre)</i>	<i>Total (sq.ft. or acre)</i>
Building			
Paved area			
Landscaped area			
Unimproved area			
<i>Grand Total (should equal lot area as shown in #7 above)</i>			

8. Is any grading proposed?  Yes  No

<i>If yes, complete the following.</i>			
a) Amount of cut	cu. yds.	d) Maximum height of cut slope	ft.
b) Amount of fill	cu. yds.	e) Maximum height of fill slope	ft.
c) Amount of <b>import</b> or <b>export (circle which)</b>	cu. yds.	f) Location of borrow or disposal site	

Grading, drainage, and erosion control plans must be included with this application, if applicable. In certain areas, an engineering geology report must also be included. (See Section IV, items 7 and 11.)

Please list any geologic or other technical reports of which you are aware that apply to this property:

9. Parking:

<i>Number of parking spaces (indicate whether standard or compact)</i>		
Existing Spaces	Proposed new spaces	Net number of spaces on completion of project

0	32 bicycle spaces	32 bicycle spaces
---	-------------------	-------------------

Is any existing parking being removed?  Yes

No

If yes, how many spaces? 0 size \_\_\_\_\_

Is tandem parking existing and/or proposed?

Yes

No

If yes, how many tandem sets? \_\_\_\_\_ size \_\_\_\_\_

1. Are utility extensions for the following needed to serve the project? (Please check **yes** or **no**)

0.

- |  |  |  |  |  |
|--|--|--|--|--|
| a) <i>water</i>                        | b) <i>gas</i>                          | c) <i>sewer</i>                        | d) <i>electric</i>                     | e) <i>telephone</i>                    |
| <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes           |
| <input checked="" type="checkbox"/> No | <input checked="" type="checkbox"/> No | <input checked="" type="checkbox"/> No | <input checked="" type="checkbox"/> No | <input checked="" type="checkbox"/> No |

Will electric or telephone extensions be above-ground?  Yes

No

1. Does project include removal of trees or other vegetation?  Yes

1.

No

If yes, indicate **number**, **type** and **size** of trees \_\_\_\_\_

or **type** and **area** of other vegetation \_\_\_\_\_

### SECTION III. ADDITIONAL INFORMATION

The relationship of the development to the applicable items below must be explained fully. Attach additional sheets if necessary.

1. Present use of property.

a. Are there existing structures on the property?  Yes

No

<i>If yes, describe</i>
_____

- b. Will any existing structures be demolished?  Yes  
 No

- Will any existing structures be removed?  Yes  
 No

<i>If yes to either question, describe the type of development to be demolished or removed, including the relocation site, if applicable.</i>
_____
_____
_____

2. Is the proposed development to be governed by any Development Agreement?  Yes  
 No
3. Has any application for development on this site including any subdivision been submitted previously to the California Coastal Zone Conservation Commission or the Coastal Commission?  Yes  
 No

If yes, state previous application number(s) \_\_\_\_\_

4. a. Is the development between the first public road and the sea (including lagoons, bays, and other bodies of water connected to the sea)  Yes  
 No
- b. If yes, is public access to the shoreline and along the coast currently available on the site **or** near the site?  Yes  
 No

<i>If yes, indicate the location and nature of the access, including the distance from the project site, if applicable.</i>
<p>These bike share stations will be located in proximity to the coastal bike path. These stations serve the public by enabling the use of bikes to connect between the beach area and other parts of Venice and Los Angeles County, encouraging more commuters on the beach path and offering a convenient alternative to the automobile for coastal visitors.</p> <p>_____</p> <p>_____</p>

- c. Will the project have an effect on public access to and along the shoreline, either directly or indirectly (e.g., removing parking used for access to the beach)?  Yes  No

<i>If yes, describe the effect</i>
<u>These bike share stations will have a positive effect on public access to the shoreline, as it will include stations accessible to the beach path and enable more people to easily reach the coast. There are no parking spaces proposed to be removed at stations located at the beach.</u>
_____
_____

5. Does the development involve diking, filling, draining, dredging or placing structures in open coastal waters, wetlands, estuaries, or lakes? (Please check **yes** or **no**)

- |  |  |  |   |
|--|--|--|---|
| <i>a) diking</i>                       | <i>b) filling</i>                      | <i>c) dredging</i>                     | <i>d) placement of structures</i>       |
| <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes           | <input checked="" type="checkbox"/> Yes |
| <input checked="" type="checkbox"/> No | <input checked="" type="checkbox"/> No | <input checked="" type="checkbox"/> No | <input type="checkbox"/> No             |

Amount of material to be **dredged** or **filled** (indicate which) 0 cu. yds

Location of dredged material disposal site N/A

- Has a U.S. Army Corps of Engineers' permit been applied for?  Yes  No

6. Will the development extend onto or adjoin any beach, tidelands, submerged lands or public trust lands?  Yes  No

For projects on State-owned lands, additional information may be required as set forth in Section IV, paragraph 10.

7. Will the development protect existing lower-cost visitor and recreational facilities?  Yes  No

- Will the development provide public or private recreational opportunities?  Yes  No

<i>If yes, explain.</i>
Universal access to bicycles at low cost
_____
_____
_____

8. Will the proposed development convert land currently or previously used for agriculture to another use? Yes  
No
- If yes, how many acres will be converted? \_\_\_\_\_
9. Is the proposed development in or near:
- a. Sensitive habitat areas (Biological survey may be required) Yes  
No
- b. Areas of state or federally listed rare, threatened, or endangered species Yes  
No
- c. 100-year floodplain (Hydrologic mapping may be required) Yes  
No
- d. Park or recreation area Yes  
No
10. Is the proposed development visible from:
- a. State Highway 1 or other scenic route Yes  
No
- b. Park, beach, or recreation area Yes  
No
- c. Harbor area Yes  
No
11. Does the site contain any: (If yes to any of the following, please explain on an attached sheet.)
- a. Historic resources Yes  
No
- b. Archaeological resources Yes  
No



c. Paleontological resources

Yes

No

- 1 Where a stream or spring is to be diverted, provide the following information:
- 2

Estimated streamflow or spring yield (gpm)	0	
--	---	--

If well is to be used, existing yield (gpm)	0	
---	---	--

If water source is on adjacent property, attach Division of Water Rights approval and property owner's approval.

#### SECTION IV. REQUIRED ATTACHMENTS

The following items must be submitted with this form as part of the application.

1. **Proof of the applicant's legal interest in the property.** A copy of any of the following will be acceptable: current tax bill, recorded deed, lease, easement, or current policy of title insurance. Preliminary title reports will not be accepted for this purpose. Documentation reflecting intent to purchase such as a signed Offer to Purchase along with a receipt of deposit or signed final escrow document is also acceptable, but in such a case, issuance of the permit may be contingent on submission of evidence satisfactory to the Executive Director that the sale has been completed. The identity of all persons or entities which have an ownership interest in the property superior to that of the applicant must be provided.
2. **Assessor's parcel map(s)** showing the page number, the applicant's property, and all other properties within 100 feet (excluding roads) of the property lines of the project site. (Available from the County Assessor.)
3. Copies of any **local approvals** received for the proposed project, including zoning variances, use permits, etc., as noted on *Local Agency Review Form*, Appendix A.
4. ~~**Stamped envelopes addressed to each property owner and occupant of property situated within 100 feet of the property lines of the project site (excluding roads), along with a list containing the names, addresses and assessor's parcel numbers of same.**~~ The envelopes must be plain (i.e., no return address), and regular business size (9 1/2" x 4 1/8"). Include first class postage on each one. ~~**Metered postage is not acceptable.**~~ Use Appendix B, attached, for the listing of names and addresses, or attach pages with this information. (Alternate notice provisions may be employed at the discretion of the City Engineer under extraordinary circumstances.)
5. ~~**Stamped, addressed envelopes (no metered postage, please) and a list of names and addresses of all other parties known to the applicant to be interested in the proposed development**~~ (such as persons expressing interest at a local government hearing, etc.).
6. **A vicinity or location map** (copy of Thomas Bros. or other road map or USGS quad map) with the project site clearly marked.
7. Copy(s) of plans drawn to scale, including (as applicable):
  - site plans
  - floor plans
  - building elevations
  - grading, drainage, and erosion control plans
  - landscape plans
  - septic system plans

Trees to be removed must be marked on the site plan. In addition, a reduced site plan, 8 1/2" x 11" in size, must be submitted. Reduced copies of complete project plans will be required for large projects. NOTE: See Instruction page for number of sets of plans required.

8. Where septic systems are proposed, evidence of County approval or Regional Water Quality Control Board approval. Where water wells are proposed, evidence of County review and approval.
9. A copy of any **Draft or Final Negative Declaration, Environmental Impact Report (EIR) or Environmental Impact Statement (EIS)** prepared for the project. If available, comments of all reviewing agencies and responses to comments must be included.
10. **Verification of all other permits, permissions or approvals** applied for or granted by public agencies such as:
  - Department of Fish and Game
  - State Lands Commission
  - Army Corps of Engineers
  - U.S. Coast Guard

For projects such as seawalls located on or near state tidelands or public trust lands, the Coastal Commission must have a written determination from the State Lands Commission whether the project would encroach onto such lands and, if so, whether the State Lands Commission has approved such encroachment. See memo to "*Applicants for shorefront development*" dated December 13, 1993.

11. For development on a bluff face, bluff top, or in any area of high geologic risk, a comprehensive, site-specific **geology and soils report** (including maps) prepared in accordance with the Coastal Commission's Interpretive Guidelines. Copies of the guidelines are available from the District Office.

## SECTION V. NOTICE TO APPLICANTS

Under certain circumstances, additional material may be required prior to issuance of a coastal development permit. For example, where offers of access or open space dedication are required, preliminary title reports, land surveys, legal descriptions, subordination agreements, and other outside agreements will be required prior to issuance of the permit.

## SECTION VI. COMMUNICATION WITH COMMISSIONERS

This section of the state application is not used for applications to the Los Angeles City Engineer.

## SECTION VII. CERTIFICATION

1. I hereby certify that I, or my authorized representative will complete and post the **Notice of Pending Permit** in a conspicuous place on the property within three days of receiving the **Notice of Pending Permit** form from the City Engineer. Once the site has been posted I will complete and return the *Declaration of Posting* (Appendix C).
2. I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application and all attached appendices and exhibits is complete and correct. I understand that the failure to provide any requested information or any misstatements submitted in support of the application shall be grounds for either refusing to accept this application, for denying the permit, for suspending or revoking a permit issued on the basis of such misrepresentations, or for seeking of such further relief as may seem proper to the City Engineer.
3. I hereby authorize representatives of the City Engineer to conduct site inspections on my property. Unless arranged otherwise, these site inspections shall take place between the hours of 8:00 A.M. and 5:00 P.M.

\_\_\_\_\_  
*Signature of Authorized Agent(s) or if no agent, signature of Applicant*

**NOTE: IF SIGNED ABOVE BY AGENT, APPLICANT MUST SIGN BELOW.**

**SECTION VIII. AUTHORIZATION OF AGENT**

I hereby authorize \_\_\_\_\_ N/A

to act as my representative and to bind me in all matters concerning this application.

\_\_\_\_\_  
*Signature of Applicant(s)*  
*(Only the applicant(s) may sign here to authorize an agent)*

APPENDIX A

**LOCAL AGENCY REVIEW FORM**

**SECTION A (TO BE COMPLETED BY APPLICANT)**

Applicant Los Angeles Department of Transportation

Project Description \_\_\_\_\_

Location Metro Bike Share Station Installation  
2 locations in the Coastal Zone

Assessor's Parcel Number N/A

**SECTION B (TO BE COMPLETED BY BUREAU OF ENGINEERING)**

Zoning Designation \_\_\_\_\_ du/ac

General or Community Plan Designation \_\_\_\_\_ du/ac

**Local Discretionary Approvals**

- Proposed development meets all zoning requirements and needs no local permits other than building permits.
- Proposed development needs local discretionary approvals noted below.

*Needed*    *Received*

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Design/Architectural review                         |
| <input type="checkbox"/> | <input type="checkbox"/> | Variance for _____                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Rezone from _____                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | Tentative Subdivision/Parcel Map No. _____          |
| <input type="checkbox"/> | <input type="checkbox"/> | Grading/Land Development Permit No. _____           |
| <input type="checkbox"/> | <input type="checkbox"/> | Planned Residential/Commercial Development Approval |
| <input type="checkbox"/> | <input type="checkbox"/> | Site Plan Review                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Condominium Conversion Permit                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Conditional, Special, or Major Use Permit No. _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Other _____   |

**CEQA Status**

- Categorically Exempt Item
- Class

*Item*

- Negative Declaration Granted (Date) \_\_\_\_\_
- Environmental Impact Report Required, Final Report Certified (Date) \_\_\_\_\_
- Other \_\_\_\_\_

Prepared for the City/County of \_\_\_\_\_ by \_\_\_\_\_  
 Shilpa Gupta \_\_\_\_\_  
 Date \_\_\_\_\_ Title \_\_\_\_\_



APPENDIX B

**~~LIST OF PROPERTY OWNERS AND OCCUPANTS WITHIN 100 FEET AND LIST OF INTERESTED PARTIES~~  
AND ADDRESSES**

(ATTACH ADDITIONAL PAGES AS NECESSARY)

<p>CURRENT OWNER/RESIDENT</p> <p><b>17 1-9 E PARK AVE LOS ANGELES, CA 90291</b></p>	<p>CURRENT OWNER/RESIDENT</p> <p><b>21 1-3 E PARK AVE LOS ANGELES, CA 90291</b></p>	<p>CURRENT OWNER/RESIDENT</p> <p><b>16 1-2 E PARK AVE LOS ANGELES, CA 90291</b></p>	<p>CURRENT OWNER/RESIDENT</p> <p><b>18 1-2 E PARK AVE LOS ANGELES, CA 90291</b></p>
<p>CURRENT OWNER/RESIDENT</p> <p><b>20 1-2 E PARK AVE LOS ANGELES, CA 90291</b></p>	<p>CURRENT OWNER/RESIDENT</p> <p><b>801 S OCEAN FRONT WALK, LOS ANGELES, CA 90291</b></p>	<p>CURRENT OWNER/RESIDENT</p> <p><b>715 1-9 S OCEAN FRONT WALK, LOS ANGELES, CA 90291</b></p>	<p>CURRENT OWNER/RESIDENT</p> <p><b>719 S OCEAN FRONT WALK, LOS ANGELES, CA 90291</b></p>
<p>CURRENT OWNER/RESIDENT</p> <p><b>717 1-7 S OCEAN FRONT WALK, LOS ANGELES, CA 90291</b></p>	<p>CURRENT OWNER/RESIDENT</p> <p><b>723 S OCEAN FRONT WALK, LOS ANGELES, CA 90291</b></p>		

Current Owner/Resident

6 E 29th Ave Los Angeles, CA 90291

Current Owner/Resident

2903 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2905 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2907 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2909 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2911 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

11 E 30th Ave, Los Angeles, CA 90291

Current Owner/Resident

12 E 29th Ave, Los Angeles, CA 90291

Current Owner/Resident

14 E 29th Ave, Los Angeles, CA 90291

Current Owner/Resident

18 E 29th Ave, Los Angeles, CA 90291

Current Owner/Resident

15 E 30th Ave, Los Angeles, CA 90291

Current Owner/Resident

2915 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2917 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2919 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2921 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2923 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

2925 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

3003 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

3005 1-4 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

16 E 30th Ave, Los Angeles, CA 90291

Current Owner/Resident

12 E 30th Ave, Los Angeles, CA 90291

Current Owner/Resident

10 E 30th Ave, Los Angeles, CA 90291

Current Owner/Resident

3007 S Ocean Front Walk, Los Angeles, CA 90291

Current Owner/Resident

3009 S Ocean Front Walk, Los Angeles, CA 90291

APPENDIX C

**DECLARATION OF POSTING**

After the application is submitted for filing, the applicant must post, at a conspicuous place, easily read by the public and as close as possible to the site of the proposed development, a *Notice of Pending Permit* that an application for the proposed development has been submitted to the City Engineer. Such notice shall contain a general description of the nature of the proposed development. **The City Engineer will furnish the applicant with a standardized form to be used for such posting.** If the applicant fails to post the completed *Notice of Pending Permit* and sign and return this Declaration of Posting, the city staff shall refuse to file the application. Please sign and date this Declaration of Posting form when the site is posted; it serves as proof of posting. Then return the completed form to our office: BOE Environmental Management Group, 1149 S. Broadway, Suite 600, Los Angeles 90015.

Pursuant to the requirements of California Administrative Code Section 13054(b), I hereby certify that on _____ (DATE) I or my authorized representative posted the <b>Notice of Pending Permit</b> for application to obtain a coastal development permit for the development described below.	
(description of development)	
Located at:	
(address of development or assessor's parcel number)	
The public notice was posted at:	
(a conspicuous place, easily seen by the public and as close as possible to the site of the proposed development)	
	(signature)
	(date)

*NOTE: Your application cannot be processed until this **Declaration of Posting** is signed and returned to this office.*

<i>FOR OFFICE USE ONLY</i>	
PERMIT NUMBER	
RECEIVED	



# NOTICE OF PENDING PERMIT

A PERMIT APPLICATION FOR DEVELOPMENT ON THIS SITE  
IS PENDING BEFORE THE LOS ANGELES CITY ENGINEER.


**PROPOSED DEVELOPMENT: TWO (2) BIKE SHARE STATIONS WILL BE INSTALLED ALONG THE VENICE BEACH BIKE PATH. IN TOTAL OVER BOTH STATIONS THERE WILL BE 32 BICYCLE SPACES. THE PROJECT IS INTENDED TO EXPAND THE METRO BIKE SHARE SYSTEM IN THE VENICE AREA.**

**LOCATION: WEST SIDE OF OCEAN FRONT WALK/ NORTH OF PARK AVENUE AND WEST SIDE OF OCEAN FRONT WALK/ SOUTH OF 30TH AVENUE**

**APPLICANT: Los Angeles Department Of Transportation-Metro Division**

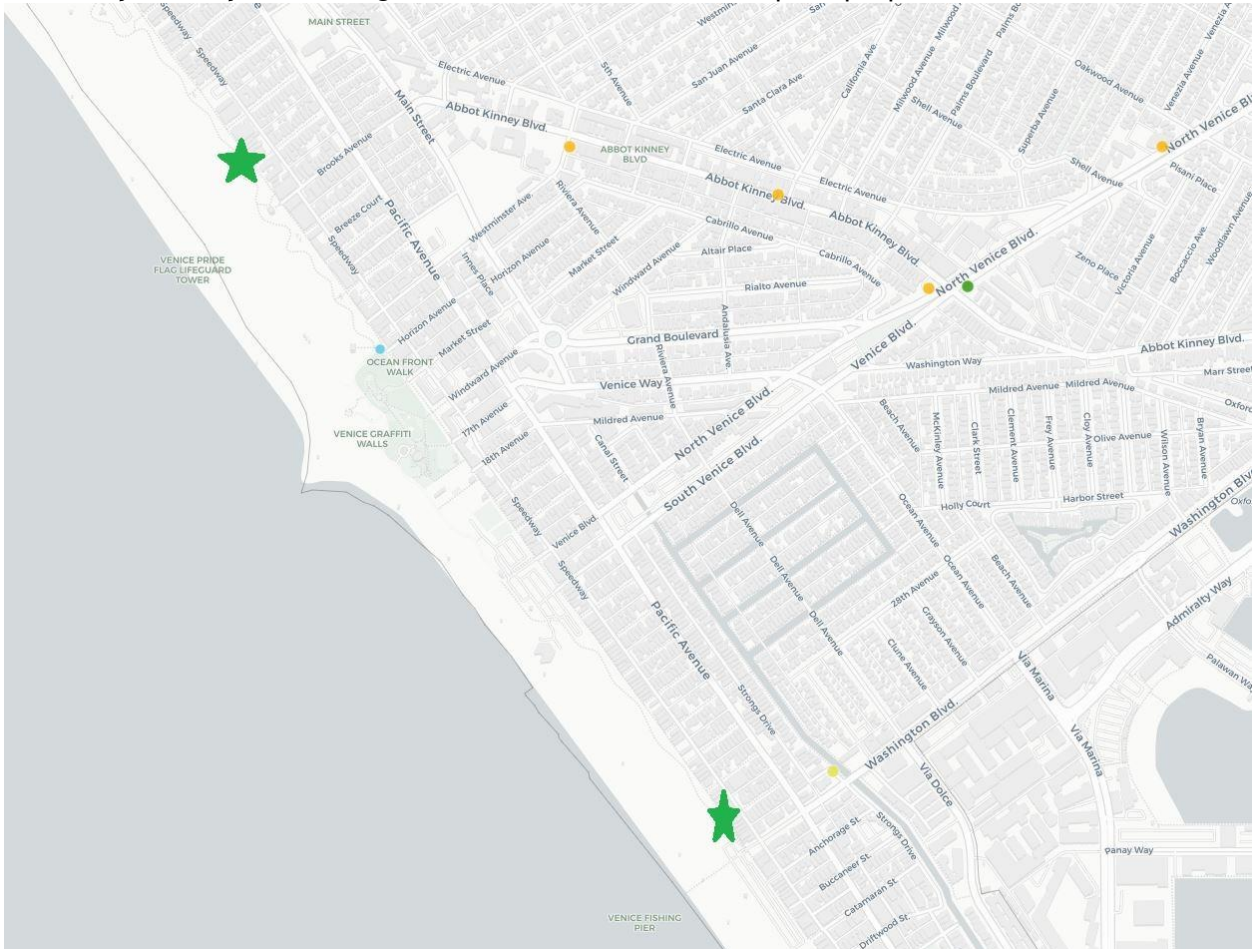
**DATE NOTICE POSTED:**

**FOR FURTHER INFORMATION PLEASE PHONE OR WRITE THE OFFICE LISTED BELOW BETWEEN 8 AM AND 4:00 PM, WEEKDAYS**

 <p><b>ENGINEERING</b> CITY OF LOS ANGELES</p>	<p>ENVIRONMENTAL MANAGEMENT GROUP BUREAU OF ENGINEERING, DEPARTMENT OF PUBLIC WORKS 1149 S BROADWAY, STE 600 LOS ANGELES, CA 90015 (213) 485-4560 SHILPA.GUPTA@LACITY.ORG</p>
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## Section IV. Required Attachments

1. The bike share stations in the coastal zone will be placed on the public right-of-way, in plazas and parks owned by the City of Los Angeles. Please see attached map for proposed stations.



2. N/A
3. N/A
4. See **Appendix B** on the previous pages for a list of names and addresses for which stamped envelopes addresses to each property owner and occupant of property situated within 100 feet of the property lines of the proposed stations will be distributed. Stamped envelopes will be sent separately. The envelopes are plain, regular business size, and include first class postage.
5. There has been great interest from many in the Venice community in launching a bike share system. Public outreach in partnership with the Los Angeles Council District 11 and the Los Angeles Department of Transportation has been ongoing and is proposed for continuation through launch. Metro has not received inquiries or requests to be notified in regard to approval of specific station locations. The City of Los Angeles has consulted with neighborhood and business groups, will continue to be in communication with these groups prior to and after station installation, and will adjust station sites as necessary to address concerns and conflicts.
6. See attached site plans for new Metro BikeShare stations in Venice:



waste.